How to Assemble a Regular-sized (A4 folded in half) Classroom Reader

Step 1: Print out the pages of the reader.

Step 2: Take the cover page and fold it exactly in half.

Step 3: Fold each of the inner pages in half and stack together.

Step 4: Slide the stack of inner pages inside the cover.

Step 5: Staple along the spine. Three staples is usually enough.

Step 6: Finally, use some masking tape along the spine of the reader, using the dotted line as a guide.

Your reader is now ready!

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